

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

In the Matter of Authorizing the Submittal of
an Application for a Local Government Grant
from the Oregon Parks and Recreation
Department for Development Projects on the
Crown-Zellerbach Trail in Columbia County,
Oregon, and Authorizing the Director of
Forests, Parks and Recreation to Sign

RESOLUTION NO. 24-2017

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the Columbia County Forest, Parks and Recreation Department desires to participate in this grant program to the greatest extent possible as a means of providing needed improvements and enhancements to recreational facilities; and

WHEREAS, the Crown-Zellerbach Trail is a multi-use trail that is a designated County Recreational Facility by Columbia County Board Order No. 41-2013; and

WHEREAS, the Columbia County Board of Commissioners and County staff have identified various trailhead improvements at multiple locations on the Crown-Zellerbach Trail as a high priority need, including but not limited to: trailhead identification with kiosks and signage; design and development of a trail map; milepost markers; bicycle repair station; horse mounting assist, picnic area; vault toilet; and safety crossings; and

WHEREAS, the proposed project will encourage greater use of the trail by providing information and improving safety, access and convenience for all trail users; and

WHEREAS, Columbia County has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, Columbia County will provide adequate funding for on-going operations and maintenance of this recreational facility should the grant funds be awarded;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. The Board of County Commissioners approves and supports the Columbia County Forest, Parks and Recreation Department's request to apply for a Local Government Grant from the Oregon Parks and Recreation Department for development at and along the Crown-Zellerbach Trail.

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2. Casey Garrett, Director of the County Forests, Parks and Recreation Department, is hereby authorized to sign and submit the application for the Local Government Grant, as generally presented in Exhibit A, attached hereto and incorporated herein by this reference, to the Oregon Parks and Recreation Department.

DATED this 26th day of April, 2017.

Approved as to form
By: 
Office of County Counsel

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: 
Henry Heimuller, Chair
By: 
Margaret Magruder, Commissioner
By: 
Alex Tardif, Commissioner

**Local Government Grant Program
Pre-Application Worksheet**

for **DEVELOPMENT PROJECT** Grant Requests

This worksheet is designed to help applicants prepare answers, in advance, for the LGGP online application. Once answers are completed here, they can be easily cut and pasted (or uploaded) to the online application.

BRIEF PROJECT DESCRIPTION (40 word limit for first paragraph)

Answer:

This project will add improvements to the Crown Zellerbach Trail, including kiosks, maps, signage, safety crossings, and user amenities. This will increase usage and spur completion of the Trail to Vernonia.

Project Start Date: January 2018
Project End date: December 2019

Site Description: The Crown Zellerbach Trail (Trail) is a 17 mile multi-use trail (originally a paved logging road) on a right of way formerly owned by Crown Zellerbach Inc. The Trail starts in Scappoose at the water's edge of the Multnomah Channel. The Trail ends about three miles northeast of the end of the Banks-Vernonia Trail in Vernonia. Most of the trail is packed gravel about 10 feet wide. The majority of the Trail travels adjacent to the Scappoose-Vernonia Hwy and connects those two cities. Most of the work on this project will be performed at the Chapman Trailhead with signage for five other existing trailheads being added throughout the length of the 17 mile trail. The Chapman Trailhead is used for purposes of Site Acreage and Latitude and Longitude.

Site Acreage: The Chapman Trailhead/Parking site is approximately 1.75 acres including grassy areas inside the perimeter fencing. Parking area is approximately 13,230 square feet.

Longitude: -123.0139

Latitude: 45.7970

PROJECT COST ESTIMATES (Prepare a project budget in advance. Include Work Elements and associated Costs):

Answer:

See attached spreadsheet

SOURCES OF FUNDING (Include Agency Match and Grant request):

Answer:

See attached spreadsheet

ATTACHMENTS (Be prepared to upload the following attachments, if relevant):

- Vicinity Map
- Park Boundary Map
- Site Map
- Urban Growth Boundary
- Environmental Assessment and Checklist
- State Agency Review Forms
- Concept or Construction Drawings
- Resolution to Apply for a Grant
- Land Use Compatibility Statement
- Property Deed / Lease Agreement
- Photos – if needed
- Letters of Support
- Additional Attachments – if needed

A. PROJECT NARRATIVE (Please limit all answers to 400 words or less)

1. Describe all elements of the project, project objectives, and the need for assistance. Describe who will do the work and who will provide supervision.

Answer:

Objectives: This project is considered Phase I of two phases. It will provide improved access, safety and amenities to the existing portion of the Trail. It will encourage increased use of the existing portion of the Trail and generate additional support for completing the remaining portion of the Trail to connect it to the Banks-Vernonia Trail in Vernonia (Phase II).

Project Elements: Add the following improvements to the existing Trail: See map and attachment with exact locations and coordinates of each element.

1. Trailhead identification – 6 total – with kiosks and signage
2. Design and development of a trail map
3. Install one flashing safety crossing and additional safety crossing signage at trail intersections with County Roads
4. Add mile-post markers to the last 7 miles of the trail, matching those currently installed at miles 1-10.
5. Add following amenities at the existing Chapman Trailhead/Parking area:
 - ADA vault toilet
 - Covered picnic area with tables
 - Bicycle rack and bike repair station
 - ADA horse mount assist
 - Low maintenance landscaping

Work and Supervision Responsibilities: The project will be supervised and coordinated by Lori Baker, Columbia County Parks maintenance staff. The project will be installed within a 2 year time frame. Different portions of the scope of work will be completed by the following entities:

- Map design by Jeff Smith, map designer, on pro bono basis
- Map printing by Rainier Sign Company, or other
- Safety crossing and trailhead signage installation by Columbia County Road Department
- Mile post markers by Eagle Scout volunteer and/or Columbia Co Parks

- ADA vault toilet by contractor
- Covered picnic area by contractor
- Bicycle rack and repair station by Columbia County Parks Department
- ADA horse mount assist by volunteers with Oregon Equestrian Trails and/or Columbia County Parks Department
- Landscaping by Columbia County Parks Department

Need for Assistance: Columbia County maintains the Trail but has limited funds to provide additional improvements. The County was contacted by a private donor in December 2016 who is interested in developing additional infrastructure on the Trail if matching funds can be secured. The financial support from this grant request will provide the assistance needed for the donor to commit to the project.

2. Describe any new facilities to be constructed, existing facilities which are to be renovated, removed or demolished. Describe present development on the site and how the proposed project fits in with future development.

Answer:

Present State of Development and New Facilities: The Trail is currently established and maintained from the Multnomah Channel to the Elk Creek Crossing (see map). In 2009 fencing, bollards and trail courtesy signage were installed to prevent motorized access to the Trail and mitigate issues with adjacent property owners. However, at this time only two locations along the 17 miles of trail are designated as parking trailheads and there are no location maps along the Trail. This project will designate an additional four parking trailheads and add a kiosk to all six trailheads with a map and trail use information.

In addition, the trail route is unclear to users from the Elk Creek Crossing (see map) to the end of the Trail northeast of Vernonia. Currently, the trail ends at a jeep trap about 3 miles northeast from Vernonia end of the Banks-Vernonia Trail. Trailhead improvements and milepost signs will address this problem. The connection of the Trail to the Banks-Vernonia Trail in Vernonia remains to be completed. That is considered to be Phase II, to be funded in the future.

The Chapman Trailhead (see map) was established in 2015 and is a particularly attractive site to access the trail from a mid-point. It is used by equestrians, bikers, and hikers, but has no signage or improvements except for a gravel parking area. This project will add a bike rack, bike repair station, ADA vault toilet, covered picnic area including at least one ADA table, ADA horse mount assist, and natural landscaping at that site.

Safety is a concern at several locations where the Trail crosses major County roads. The intersection of the Scappoose-Vernonia Road, Cater Road and the Trail is a particular concern because the crossing is on a corner with very limited sight lines. The installation of a user-activated flashing trail crossing sign at this location will address this problem along with additional crossing signage at five other County road intersections. See map for locations.

How the Proposed Project Fits in with Future Development: Several parties and organizations are committed to completing the remaining three miles of trail to connect with the Banks-Vernonia Linear Trail on the south side of Vernonia. That will be Phase II of this project and will be funded at a future date. This Phase I project will create additional support for the

undertaking of Phase II by encouraging increased use of the Crown Z Trail and by highlighting how close we are to completing the last three miles.

B. CONSISTENCY WITH STATEWIDE PRIORITIES - SCORP Criteria (0-20 points)

To what extent does the project address one or more of the following four (1-4) priorities identified in the 2013-2017 SCORP?

Answer:

1. MAJOR REHABILITATION projects involve the restoration or partial reconstruction of eligible recreation areas and facilities. If the project includes major rehabilitation, please check all that apply:

- the recreation area or facility is beyond its normal life expectancy,
- the recreation area or facility is destroyed by fire, natural disaster or vandalism,
- the recreation area or facility does not meet health and safety codes/requirements,
- the recreation area or facility requires rehabilitation to ensure critical natural resource protection,
- the recreation area or facility does not meet access requirements of the Americans with Disabilities Act, and
- changing recreation needs (e.g., changes in demographics within the service area) dictate a change in the type of recreation area or facility provided.

a) Please list the specific facilities that are in need of rehabilitation. Upload photos in the Attachments tab showing the facilities in need of rehabilitation.

Answer:

Although this is not primarily a rehabilitation project, the existing 17 mile trail has no toilets and makes no accommodations for the disabled. The construction of an ADA accessible vault toilet and ADA picnic table will encourage use of the Trail by disabled individuals. Also, the addition of a flashing safety crossing light, crossing signage, and stop signs will address significant safety problems where the Trail crosses the Scappoose-Vernonia Highway.

b) If only part of the project is rehabilitation, approximately what percentage of the project is rehabilitation?

Answer:

39.6% of the project is for rehabilitation, based on the components listed above, which total \$60,276 of the \$152,036 budget. These components are listed in the attached budget.

2. NON-MOTORIZED TRAIL CONNECTIVITY. Trail connectivity involves linking urban trails to outlying Federal trail systems; linking neighborhood, community and regional trails; connecting community parks and other recreational public facilities; connecting parks to supporting services and facilities; connecting neighboring communities; and providing alternative transportation routes. To what extent does the project address non-motorized trail connectivity?

This project is a critical step in the process of connecting the communities of Scappoose and Vernonia with a non-motorized trail. The Trail is an alternative non-motorized transportation

route to the Scappoose-Vernonia Highway, which has few safe shoulders, many blind curves, high speed and high traffic volume. It is currently the only direct route between the two towns. The Trail connects both communities to Scaponia County Park and Campground, which will now be designated as a trailhead along the Trail. Equestrians can ride to Camp Wilkerson County Park (more camping and trails) on a series of logging roads.

The Trail is also a major connector for the regional and statewide trail network and specifically involves Columbia County, the Oregon State Parks system, and the Metro region of Portland. It benefits hikers, walkers, cyclists, and equestrians. The additional signage, safety measures, and trailhead amenities will not only significantly improve usage of the existing 17 miles of trail, but also serve as a catalyst for completing the last three miles to connect with the Banks/Vernonia Trail, Stub Stewart State Park, and eventually to the proposed Salmonberry Trail leading to the Pacific Ocean.

3. ACTIVE PARTICIPATION projects support or provide a base for individual active participation. 'Active' means those forms of recreation that rely predominantly on human muscles and includes walking, sports of all kinds, bicycling, running, and other activities that help people achieve currently accepted recommendations for physical activity. To what extent does the project support or improve access to individual active participation?

Answer:

The Trail is suitable for all non-motorized activities, especially walkers, runners, hikers, cyclists, and equestrians. This project will significantly support greater individual active participation in four ways:

1. Clear signage at each of the six major trailheads and additional mile markers along the Trail will encourage users to plan their physical activity according to their ability and interest. The Trail is currently underutilized because there are no posted maps and access points are not clearly marked.
2. The publication of a trail map (both web-based and at trail heads) will encourage greater use of the Trail by people who may not be aware of it.
3. The addition of other amenities (including better parking, a picnic area, toilets, a bike repair station, and equestrian mounting ramp) at the Chapman Trailhead will create an attractive destination and meeting place for Trail users of all kinds.
4. The specific provision of an ADA horse mounting station, ADA picnic table, and ADA toilet facilities at the Chapman Trailhead will encourage users with limited mobility to use the Trail in a way that is not currently available.

4. SUSTAINABILITY. To what extent does the project address sustainability recommendations for OPRD-administered grant programs? Please see Chapter Seven (pages 115-117) of the SCORP for sustainability recommendations for land acquisition, new facility development, major rehabilitation, and trail projects.

Answer:

This response addresses the SCORP sustainability recommendations in two ways, 1. New Facility Development, and 2. Trails:

1. page 116 of SCORP, New Facility Development Considerations for Development Projects
 - a. "Project will create a diverse set of recreational experiences which are currently unavailable in the local area—addresses an identified unmet need." **The Trail is currently underutilized because it has inadequate signage, has unsafe crossing areas, and does not have amenities for bicyclists, equestrians, and disabled. This project will address those problems.**
 - b. "Project will increase public awareness of the benefits of natural/preserved areas with interpretive signs, educational brochures/posters, etc." **There is currently no trail map or other interpretive information anywhere along the Trail. The kiosks and maps to be added to all six trailheads of the Trail will address this problem.**
 - c. "Project is designed to encourage physical fitness and reduce the obesity rate among Oregon residents." **Increased signage and amenities will encourage greater use of the Trail, especially at the Chapman Trailhead.**
 - d. "Project will increase equitable distribution of park and recreation facilities and provide for an unmet need." **Scappoose and Vernonia are rural communities that are underserved with parks and recreational opportunities. This project will provide the information for residents to be able to pick a portion of the trail to use that best matches their interests and abilities.**
 - e. "Project will provide recreational opportunities for underserved populations." **The addition of an ADA equestrian mounting station and ADA toilet and picnic tables at Chapman Trailhead will create additional opportunities for young, elderly, and disabled people to use the Trail.**
2. page 117 of SCORP, Trail Considerations for Activity Based Projects.
 - a. "Trail route will improve linkages to and between Federal trail systems, neighborhood, community and regional trails, community parks and other public facilities, scenic overlooks, historical sites, rivers/lakes, local communities and/or promote safe routes to schools." **This project will improve the linkage of the Trail with the Banks-Vernonia Trail and provide a non-motorized route to the Scaponia Park Campground for both Vernonia and Scappoose residents. Also, it will link to the Salmonberry Trail and to the Oregon Coast once Phase II is complete.**
 - b. "Project includes the development of a portion of a regionally significant trail which is part of a larger trail system and has the benefit of increased economic activity through recreational concessions." **This project will improve the linkage of the Trail with the Banks-Vernonia Trail. The Trail is already a regionally significant trail and the additional signage and other trail amenities will further support the larger trail system. In doing so, increased economic benefits will be created for Scappoose and Vernonia.**
 - c. "A trail project that includes the development of multi-use trails. The applicant must identify which of the trail user groups included will be allowed to use the

trail." **Because the Trail is relatively wide and well compacted as a former logging truck road, it can accommodate multiple users at the same time. This includes walkers, hikers, bikers and equestrians.**

C. LOCAL NEEDS AND BENEFITS - SCORP Criteria (0-30 points):

1. A map clearly identifying the project location and UGB or unincorporated community boundary or Tribal community boundary drawn on it must be uploaded in the attachments section of this application. Is your project in a CLOSE-TO-HOME area (located within an urban growth boundary (UGB), unincorporated community boundary, or a Tribal Community) or in a DISPERSED AREA (located outside of these boundaries)? DROP-DOWN

Answer:

Dispersed Area

2. Please identify how the project satisfies county-level needs by using priorities identified in one of the following local public planning processes (a-d). See SCORP Chapter 5, Pgs 86-102 for specific county priorities.

This project satisfies the Dispersed Area Priorities for Columbia County identified on page 87 of the SCORP. Specifically:

1. **Trails connecting communities/parks (Score 5.0)** As stated in answer B2, above, the Trail connects the communities of Scappoose and Vernonia and also to Scaponia County Park for camping. Equestrians can ride to Camp Wilkerson County Park (more camping and trails) on a series of logging roads. Finally, the Trail provides an alternative transportation route between Scappoose and Vernonia for non-motorized travel that avoids the high vehicular traffic of the adjacent Scappoose-Vernonia Highway.
2. **Mountain biking (single track) trails / areas (Score 5.0)** Although the Trail is not technically a single track trail because it is a former logging road, it is most suitable for mountain bikes because of its steeper grades at the upper (Vernonia) end of the Trail and because of the unpaved condition of the trail surface through forested areas. The bicycle repair station will be an appreciated amenity. The trail connects to a network of logging roads that mountain bikers may find challenging at the point where it currently terminates near Elk Creek. Once the last three miles of trail are completed in Phase II, the Trail will also will also connect to Stub Stewart State Park which does have single track mountain biking trails.
3. **RV/trailer campgrounds & facilities (Score 5.0)** This project will include signage that designates Scaponia County Park and Campground as a trailhead. Although this campground does not have electrical or sewer hookups, almost all sites are suitable for RV/trailer parking. The Trail is also close to RV camping at Columbia County's Scappoose RV park and is easily assessable to park guests. Once the last three miles of trail are completed in Phase II, the Trail will also will also connect to Stub Stewart State Park which does have RV and trailer camping.

b) Oregon Resident Identified Need - Does the priority project satisfy county-level

need identified by the Oregon Resident Survey beginning on page 86 in the SCORP? If so, enter which priority or priorities are identified for the project county.

Answer:

This project satisfies six of the eight Oregon Resident Survey needs for Columbia County identified on page 87 of the SCORP. Specifically:

1. **Public access to water ways (Score 3.8)** Through the addition of signage, access to the following Columbia County waterways will be improved: Multnomah Channel, Scappoose Creek, crossings at Alder Creek, Hawkins Creek, and Elk Creek, and access to the East Nehalem River at Scaponia Park.

2) **Dirt /other soft surface walking trails and paths (Score 3.8)** Most of the Trail is fine packed gravel and desirable as a walking trail for walkers, bikers, and equestrians. The signage and trail amenities will improve access.

3) **Nature and wildlife viewing areas (Score 3.4)** Through better signage and trail amenities, this project will improve access to the abundant wildlife found along the 17 miles of trail that begins at the Columbia Channel and continues through the urban area of Scappoose through mixed farm and forest land, and finally through exclusive forest land that includes several stream crossings. The addition of a picnic area at the Chapman Trailhead will provide a particularly nice area for viewing birds and other wildlife because of the mixed adjacent open farmland and forest areas.

4) **Picnic area and shelters for small visitor groups (Score 3.3)** There is already a picnic area connected to the Trail at Scaponia Park. This project improves that connection and will add another sheltered picnic area at the Chapman Trailhead.

5) **Off-street bicycle trails and pathways (Score 3.1)** This project increases access and usability of the Trail and highlights its use for bicyclists by installing a bike rack and repair station at the Chapman Trailhead.

6) **Off leash dog areas (Score 3.1)** The lower end of the Trail is already a very popular on-leash dog walking destination. Although the Trail is not an off-leash trail, its upper portion is less heavily used and connects to logging roads that are suitable for off-leash use.

c) Local Planning -To what extent does the project satisfy priority needs, as identified in a current local planning document (park and recreation master plan, city or county comprehensive plan, trails master plan, transportation system plan or bicycle and pedestrian plan)?

Answer:

This project implements the objectives identified in Columbia County's 2007 Crown Zellerbach Trail Development Concept Plan which provides the original foundation for the development of the Trail. It also implements Columbia County's Comprehensive Plan for the Crown Zellerbach Trail (Goal 5, Article XII) which states:

"It is the policy of the County to:

1. Cooperate with the Oregon Department of Transportation (ODOT) in identifying a specific route for the Portland-to-the-Coast trail. Should ODOT identify a final route for this trail, the County will complete all steps required by the Goal 5 Administrative Rule and will amend its Plan to recognize the trail.

2. Support efforts to extend the Banks-Vernonia Linear Trail, primarily along the

Crown Zellerbach Logging Road right-of-way, from Vernonia to Scappoose and the Multnomah Channel.”

d) Public Involvement Effort - If the project is not included in a current local planning document, describe the public involvement effort that led to the identification of the priority project including citizen involvement through public workshops, public meetings, surveys, and local citizen advisory committees during the project's planning process.

Answer:

This project is based on Columbia County's 2007 Crown Zellerbach Trail Development Concept Plan. This Plan was created with considerable public outreach and involvement and this project is in alignment with that document.

In addition, the Columbia County Parks Advisory Board supports this project and their letter of support is included with this proposal. We plan to rekindle the Crown Zellerbach Trail Advisory Board to assist with the implementation of this project, and to initiate Phase II and the completion of the last three miles to connect to the Banks-Vernonia Trail.

D. LONG TERM COMMITMENT TO MAINTENANCE – SCORP Criteria (0-15 points)

Explain how you plan to continue area/facility operation and maintenance after the project is complete by providing the following information.

1. How will the project's future maintenance be funded? Please include specific maintenance funding sources such as tax levies, fee increases, and other funding sources which will be used. A Resolution to Apply submitted with this application should address funding for on-going operation and maintenance for this project.

Answer:

Columbia County Parks is fully committed to the on-going maintenance of the Trail. Ongoing maintenance for this project will come from County Park Department's operating expenses. Our 2018-2019 Parks budget will reflect this commitment. A Resolution to Apply is submitted along with this application.

2. How much do you expect to spend annually or how many man-hours will be needed to maintain the completed project?

Answer:

We have spent an average of 150 hours of routine maintenance on the trail annually from 2013-2016. This consists of trailside mowing, clearing trail of down trees, minor slide removal, bollard repair, etc.

We anticipate an increase of approximately 45 additional maintenance hours annually for routine maintenance of the Trailheads. Most of this will be for mowing and weed-eating at the Chapman Trailhead.

The Trail and the majority of the trailheads are located along the Scappoose-Vernonia Hwy. This county road is a main route to several other Columbia County Parks, including Scaponia Park, which have comparable maintenance needs. The routine maintenance of these trailheads will be conveniently in route to other parks. The shared transportation costs will significantly reduce the overall maintenance burden for this Trail.

3. Do you have partnerships with other agencies for volunteer maintenance? Provide documentation such as letters of support from volunteer organizations, cooperative agreements, donations, or signed memoranda of understanding to demonstrate commitment to maintenance.

Answer:

The following groups and individuals are committed to the ongoing maintenance of this project:

- A. Oregon Equestrian Trails (OET). The Columbia County Chapter of OET has assisted with the ongoing general maintenance of the Trail with work parties (stomp rides), trail inspections and reporting. Members have assisted in the spring "log out" of the Trail. OET will continue to be a source of support for the CZ trail in the future.
- B. Jeff Smith, the graphic artist who is providing the pro-bono map design has expressed his commitment to updating the map as Phase II is accomplished. See his Letter of Support.
- C. Two separate community-sponsored Facebook Pages are dedicated solely to support of the Crown Zellerbach Trail. They regularly communicate with Columbia County Parks. On both pages, Trail users and County Parks maintenance staff share updates on trail conditions. This has been an enormous help to Parks maintenance, saving time on trail inspections. The two sites are:

https://www.facebook.com/Crown-Zellerbach-trail-980390692044776/?hc_ref=SEARCH, and

https://www.facebook.com/search/str/crown+zellerbach+trail/keywords_top

E. OVERALL SITE SUITABILITY (0-10 points):

Answer:

1. To what extent is the site suitable for the proposed development?

The 17 mile Crown Z Trail has been available for public use for several years and is ideally suited for the propose improvements. Columbia County maintains the Trail on a regular basis to ensure it is fully available for public use. As such, it is completely suitable and ready for the installation of additional signage and construction of the additional amenities described in this proposal. The Chapman trailhead and parking area was established with this future development in mind and is ready for the added features.

2. Also describe the extent to which the site or project design minimizes negative impacts on the environment and surrounding neighborhood and integrates sustainable elements.

The negative impacts on the environment and surrounding neighborhood will be negligible. Construction activity for signage will be limited to digging of holes for the installation of posts for sign and kiosk support, mostly in forested areas without proximity to homes or other development. Amenities to be constructed at the Chapman Trailhead (landscaping, picnic tables, toilet, bike repair station, and equestrian mounting assist ramp) will be made to the existing gravel parking area and therefore not create a new area of impact. The area is

adjacent to the highway and not close to any homes or other development so there should be no negative impact on the surrounding neighborhood. Finally, this project integrates sustainable elements at all trailheads including durable construction materials for kiosks and milepost signs. At the Chapman Trailhead location, sustainable elements also include low maintenance native landscaping and a commercially-proven off-the-shelf kit for the toilet.

F. COMMUNITY SUPPORT (0-5 points)

1. To what degree can you demonstrate community support for the project? Can you provide letters of support and/or survey analysis? If yes, please include supporting documentation with this application.

Answer:

The attached letters of support include letters from an equestrian group, biking groups, the affected local governments, and groups and individuals who have agreed to provide financial or in-kind donations to support this project.

G. FINANCIAL COMMITMENT (0-10 points)

1. What is the source of local matching funds for the project? A Resolution to Apply must be submitted with this application to indicate a commitment of local match funding for the project.

Answer:

Columbia County's Roads and Parks Departments have budgeted funds for the County's share of the matching amounts. See the project budget for details. A Resolution to Apply is also attached.

2. Project applicants are encouraged to develop project applications involving partnerships between the project applicant, other agencies, or non-profit organizations. Project applicants are also encouraged to demonstrate solid financial commitment to providing necessary project maintenance and upkeep. To what extent does the project involve partnerships with other agencies or groups? Are donations and/or funding from other agencies or groups secured?

Answer:

Columbia County has developed this proposal in partnership with the following individuals and groups who have committed to their resources to the project:

1. Wayne Naillon Memorial Trail Fund, managed by Dale Latham and Marcus Iverson who have committed \$6000 to the project. See their letter of support.
2. The Equestrian group has committed 135 hours of volunteer labor to construct and install the ADA horse mounting station. See their letter of support.
3. Jeff Smith, friend of Wayne Naillon, has committed his pro bono personal services (estimated \$3000) to design the trail map. See his letter of support.

Columbia County is committed to providing necessary project maintenance and upkeep by maintaining the signs and other amenities described in this project proposal, including regular maintenance of the toilet and other amenities at Chapman Trailhead.

3. To what extent has funding been secured to complete the project?

Answer:

All project partners have committed, their matches are firm, and have sent letters of support. Columbia County's Parks Department's labor, equipment and cash match are all funded in the 2018 budget, which is currently under review. The County's Road Department's funds will come from Bicycle Transportation Funds, a County System Development revenue source. The Bicycle Transportation Fund has adequate reserve to fund the entire safety crossing project and has been approved by the Public Works Director. The County Board of Commissioners have summited a Resolution to Apply for this grant.

H. ACCESSIBILITY COMPLIANCE

Answer:

1. Does your agency have a board or city council adopted/approved ADA Transition Plan and/or Self Certification?

Columbia County recently completed a County-wide Accessibility Transition Plan. It is expected to go before the County Board of Commissioners soon for adoption.

2. How will your proposed project meet current accessibility standards?

This project will add significant ADA improvements to the Trail, including the addition of the ADA accessible parking, ADA picnic table, ADA vault toilet and ADA horse mount assist at the Chapman Trailhead.

I. READINESS TO PROCEED

Answer:

1. Have you submitted a signed Land Use Compatibility Statement with this application?

Yes

2. Have you submitted construction or concept plans with this application?

Yes

3. List required permits and status of permit applications for the project (i.e. Corps of Engineers, Division of State Land, Building Permits, etc.). Describe any possible delays or challenges that could occur in receiving permits

Columbia County will require building permits for the picnic shelter, vault toilet, and horse mount assist. A septic permit may also be required. An electrical permit will be required by Columbia County and/or Columbia River PUD for the flashing safety crossing. These permits are easily obtained.

J. ACTIVE AND PAST GRANTS PERFORMANCE

1. Describe your performance and compliance with all active and past OPRD grant awards.

Answer:

To the best of our knowledge, Columbia County has successfully completed all terms of past ORPD grants. This includes a Trail Bridge Construction project in 2004 (RTP 04-12) and a Trail Mitigation Measures project in 2009 (RTP 09-01).